



Admission Flow for Foreign National Students

Advertisement (News Papers/Social Media Marketing/Website etc.)

Query Received

Communication via telephonic/email/whatsapp etc.

Ask for Academic Credentials

Eligibility Assessment by concerned Dean/HOD

Issue "Provisional Offer Letter" (If Student Get Eligible)

Deposit of Admission Fee

Issue "Provisional Admission Letter"

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Issue Bonafide Certificate for FRRO/FRO Registration



Providing assistance for online FRRO/FRO Registration by ISAC

Issue Bonafide Certificate for NRO Bank account

Periodic Information updation on Form-S

Bonafide Certificate for Visa/RC-RP Extension

Providing assistance for online Visa, RC/RP Extension by ISAC

***Abbreviation**

ISAC: – International Students Affairs Cell

FRRO: -Foreigners Regional Registration Office

FRO: -Foreigners Registration Office

RC/RP: - Registration Certificate/Residential Permit

NRO: - Non-Resident Ordinary

Form S/Form A: - Every recognised University and Educational institution shall furnish particulars of all Foreign National students in the prescribed format i.e. "Form A" to the jurisdictional FRRO/FRO at <https://indianfro.gov.in/sform/>.

Form C: - Every keeper/owner of a 'Hotel,' or a host of an Individual house, shall mandatorily submit the details of the Foreign National in a prescribed Form-C, which is the arrival report of the foreigner at <https://indianfro.gov.in/frro/FormC> within 24 hours of the arrival of the foreigner at their premises.

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Advertisement (News Papers/Social Media Marketing/Website etc.):

For the admissions in Gokul Global University we do advertisement periodically for our various courses and specialties in different platforms like News Papers, Social Media Marketing, Websites, SEO etc.

Query Received:

We received the queries; Admission inquiries from different platforms scrutinize them according to stream and type of query.

Communication via telephonic/email/whatsapp etc.:

Our distinguished telecallers/telecounselors adeptly address all inquiries via telephone, WhatsApp, email, and other channels, furnishing comprehensive information concerning the university's courses and facilities.

Ask for Academic Credentials:

Students who raise inquiries about admissions through the different platforms will have their queries addressed. Once satisfied with the counseling and upon confirming the availability of the desired course, ask the student for necessary documents for further process of admission.

Eligibility Assessment by concerned Dean/HOD:

In the subsequent step, we draft a cover letter accompanied by academic credentials, which will then be forwarded for eligibility assessment to the relevant dean. The dean or department will then evaluate whether the applicant meets the criteria for admission to the specific course.

Issue “Provisional Offer Letter” (If Student Get Eligible):

Following confirmation from the dean regarding the student's eligibility for the particular course, the next step involves the issuance of a Provisional Offer Letter. This letter is generated by ISAC and provided to the student.

Deposit of Admission Fee:

Upon receipt of the 'Provisional Offer Letter,' the student will carefully review the terms and conditions specified within it. Following this, the applicant will proceed to initiate the payment of fees.

Issue “Provisional Admission Letter”:

Upon confirmation of payment by the account section, the International Students Affairs Cell (ISAC) will issue the 'Provisional Admission Letter' to the applicant. This letter, provided by ISAC, will be deemed valid for the application of a Student Visa.

Application for Indian Visa by the Foreign National Student:

Upon receiving the 'Provisional Admission Letter,' the applicant will proceed to fill out the application for a Student Visa at the respective Indian Embassy.



FRRO Transfer:

If any foreign national student is already residing in India, they will apply for FRRO/FRO transfer based on the 'Provisional Admission Letter'.

Joining formality after arrival in GGU Campus:

Upon arrival at the University campus, the student will undergo joining formalities, including accommodation allocation, verification of all admission-related documents, and completion of the joining form.

Form C generation:

Form C generation occurs upon the student's arrival at the University hostels. Similarly, check-out or departure procedures are also conducted on the same platform when the student leaves the university hostel.

Form-S/Form-A generation:

Following the submission of all documents related to admissions and accommodation details, the ISAC generates the Form-S number on the Indian FRRO portal.

Bonafide Certificate for FRRO/FRO Registration:

The Bonafide Certificate required for registration will be prepared by ISAC in the prescribed format of FRRO/FRO. This certificate is mandatory for all foreign national students arriving in India.

Providing assistance for online FRRO/FRO Registration by ISAC:

The International Students Affairs Cell (ISAC) provides assistance to students in applying online for FRRO/FRO Registration. We guide them through the process of creating an account and direct them to visit the official FRRO website. There, they need to provide personal details, passport information, and contact details. After obtaining credentials from FRRO, we assist them in filling out the Application Form, uploading required documents, paying fees (if applicable), attending appointments (if required), waiting for confirmation, and finally collecting the Registration Certificate.

Bonafide Certificate for NRO Bank account:

Upon receiving the RC/RP, the student becomes eligible to open an NRO bank account, which is a mandatory requirement for availing any services related to FRRO. The International Students Affairs Cell (ISAC) will issue the Bonafide Certificate required for opening the NRO bank account.

Periodic Information updation on Form-S/Form-A:

The International Students Affairs Cell (ISAC) fills in periodic information and records academic performance entries for each student as requested by FRRO.



Bonafide Certificate for Visa/RC-RP Extension:

Similarly to the Bonafide Certificate for Registration, the International Students Affairs Cell (ISAC) issues a Bonafide Certificate for Visa/RC-RP Extension whenever the Visa/RC-RP is set to expire within 45 days.

Providing assistance for online Visa, RC/RP Extension:

The International Students Affairs Cell (ISAC) provides assistance to students in applying online for Visa, RC/RP Extension. We guide them to visit the official FRRO website where they fill out the Application Form, upload required documents, pay fees (if applicable), attend appointments (if required), wait for confirmation, and finally collect the Visa extension.

