



Guidelines for Scribe during Examination

It is hereby informed to all concerned that Gokul Global University came into existence from the Academic Year 2018-19. Guidelines for Scribe during semester-end-examination/Yearly examination, is as under for all faculties.

The Registrar office, GGU has the power to allow scribes in case of medical emergency. Such students shall be seated in a separate room. A Separate room and invigilator shall be allotted to supervise.

Appointment of scribes:

In case of students who are eligible to avail of the services of scribes, the University shall authorize the Principal/Director to appoint scribes according to the following conditions.

1. The scribe shall not be an employee of the college/centre where the examination is conducted.
2. The educational qualifications of the scribe shall be less than those of the student.
3. The eligible student has to report to the concern Dean/Principal of the college for scribe/writer in place of student during examination with all necessary proofs.
4. Dean/Principal will scrutinize the matter & recommended to the Registrar office (Examination Branch) for approval of scribe/writer.
5. Valid I.D. proof of scribe / writer should be attached with the application.
6. The office procedure must be completed before commencement of examination by concerned Dean/Principal.


REGISTRAR