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PART IV-B

Rules and Orders (Other than those published in Parts I, I-A, and I-L) made
by the Government of Gujarat under the Gujarat Acts

EDUCATION DEPARTMENT

Notification

Sachivalaya, Gandhinagar, 18th October, 2019

Gujarat Private Universities Act, 2009.

No. GH/SH/96/EPU/2019/354/KH 1.— In exercise of the powers conferred by the section 28 of the Gujarat Private Universities Act, 2009 (Gujarat Act No.8 of 2009), the Government of Gujarat hereby approves the First Ordinance of the Gokul Global University, Patan as proposed by the Governing Body of the Gokul Global University, Patan in its meeting held on 23rd Feb., 2019.

By order and in the name of the Governor of Gujarat,

PAKESH THAKORE,
Under Secretary to Government.

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ORDINANCE 1:- SHORT TITLE AND COMMENCEMENT

These Ordinances may be called the Gokul Global University Ordinances, 2018. These shall come into force at once.

ORDINANCE 2:- DEFINITIONS

- (1) In these Ordinances unless there is anything contrary to the Statutes and the Act :-
- (a) “ Act ” means the Gujarat Private Universities Act, 2009.
 - (b) “ Equivalent examination ” means an examination conducted by :-
 - (i) Any recognised Board of Higher Secondary Examination, or Higher Secondary Board.
 - (ii) Any Indian or Foreign University recognised by the respective statutory body of GOI as equivalent to its corresponding examination.
 - (c) “Provost” means a specific officer appointed under section 15 of the Gujarat Private Universities Act, 2009 to oversee a specific function of the university.
 - (d) Registrar means ‘Registrar’ of the University appointed under section 16 of the Act;
 - (e) “ Qualifying examination ” means an examination ,the passing of which makes a student eligible for admission to a particular course of study leading to Bachelor or Post Graduate or Doctorate Degree or Diploma or Certificate conferrable by the University.
 - (f) “The Statutes” means The Statutes framed under the Provision of the Act.
 - (g) “Private University” means The Gokul Global University under the provisions of section 3 of The Gujarat Private Universities Act, 2009 declared by Gujarat Act No.4 of 2018.
- (2) Words and expressions not defined elsewhere in these Ordinances, but defined in the Act shall have the meaning assigned to them in the Act or the Statutes.

ORDINANCE 3:- ADMISSION OF STUDENTS TO THE UNIVERSITY AND THEIR ENROLMENT AND CONTINUANCE

Subject to the provisions of the Statutes and regulations made there under or in pursuance thereof, the following requirements shall be applicable, namely

1. (a) A student, seeking admission to the Constituent Colleges/Institutes of the University, shall on or before the date prescribed (if applicable) for submission of the application for admission, submit the duly filled in application along with the prescribed fee to the University/the college/ the institute as the case may be.
- (b) Application for admission shall be accompanied by such documents as may be determined by the admission committee from time to time or as indicated, but not limited to those mentioned below :-
 - (i) Evidence/proof of Birth Certificate.
 - (ii) Proof Preferably Aadharcard
 - (iii) Bonafide and Conduct certificate from the Principal of the School/College last attended.
 - (iv) True copy of the Mark Statement of the qualifying examination.
 - (v) Fee prescribed for the course.

2. The admission of students to the regular programmes of the University will be only on the basis of merit. There shall be no reservations of any kind in the admission of students other than those permitted under the Act\Statutes OR Reservation Policy prescribed by the state government for private Universities. The Academic Council of the University may determine the minimum qualifying requirements for entry into each of the programmes of the University from time to time and state the same in the prospectus or any other admission related literature.
3. (a) The Admission Committee will undertake the following functions : -
 - (i) Preparation of the admissions calendar;
 - (ii) Stipulation of minimum qualifying requirements for admission into the various programmes of the University in consultation with the Academic Council.
 - (iii) Stipulation of the requirements for the admission test, the nature of admission test, duration, minimum qualifying grades (cut-off requirements) in the admission test, etc., if required.
 - (iv) Selection of examiners (paper setters) for the admission test.
 - (v) Stipulation of guidelines for conducting the admission test;
 - (vi) Determining the centres for conducting the admission test;
 - (vii) Stipulation of guidelines for the evaluation and announcement of results;
 - (viii) Stipulation of method of personal interview of the students; if required.
 - (ix) Selection of students who have qualified for admission and announcement of results and eligible candidates' list.
- (b) The Admissions Committee shall conduct the admission process and shall report to the Registrar who shall oversee the admissions to various programmes.

The Admission process shall be as follows:-

- a. The University shall seek applications from eligible candidates for admission to various programmes of the University through press advertisements and /or other forms of announcements.
- b. The University may supply to the students prospectus containing the highlights of the academic programmes and the rules relating to the admissions on free / chargeable basis.
- c. The Admission Committee shall monitor the response from the eligible candidates and shall subject them to the admission process.
- d. On completion of the selection process, the Admissions Committee shall declare the list of applicants who have secured admission to various programmes.
- e. Upon the announcement of the admissions, each eligible applicant shall pay the stipulated fee and furnish all necessary documents in original or provide an undertaking that he shall provide the same latest by the date stipulated by the university, failing which the admission shall be liable to be cancelled. Any extension of time for submission of documents shall be given only with written approval from university authorities.
- f. Admission of the candidates from other states and overseas countries shall be dealt separately

4. The following shall be the eligibility conditions for the applicants for admission, namely:-
 - a. Applicants who do not meet the admission requirements as prescribed by the Admission Committee shall not be admitted to the programmes of the University
 - b. No student who has passed a part of any degree or post-graduate examination from another University shall be admitted to the subsequent higher class for such examination in any college/institute without approval from the Provost.
 - c. No person who is under sentence of rustication or has been disqualified from appearing from any other University/Institution shall be admitted to any course of study in this University and its institutions/centres during the period of rustication or disqualification.
5. The General conditions shall be as follows:-
 - a. Admission to the regular programmes will be once/twice in every year. Admission to the Distance Education Programmes shall be all throughout the year at any time. The admission to collaborative programmes/Industry oriented programmes will be as per the respective MoU or as per the discretion of the university.
 - b. The admission of the students shall be completed in accordance with the Academic Calendar of the University and in the manner stipulated by the Admission Committee.
 - c. No student shall be admitted to the regular programmes after the prescribed last date of admission, if applicable. However, the Provost/the President shall have the power to grant admission in case of genuine hardship beyond the last date of admission on the clear understanding that the attendance of all such students shall be counted from the date of admission to the course. Students admitted after the commencement of the session, shall be required to pay all the fees and dues from the beginning of the academic session.
 - d. The student shall be enrolled as a student of the University upon meeting the admission requirements and upon undertaking to pay the prescribed fee, deposits and any other prescribed charges before the prescribed dates. Till that time, he will not be considered as the student of the university.
 - e. The student will be required to pay towards Alumni association fee at the time of getting admission in any of the courses.

ORDINANCE 4:- COURSES OF STUDY FOR DEGREES, DIPLOMAS AND CERTIFICATES OF THE UNIVERSITY:

The University offers following Courses

4.1 Bachelor Programmes

- i. Bachelor of Engineering
- ii. Bachelor of Physiotherapy
- iii. Bachelor of Nursing
- iv. Bachelor of Science (Chemistry, Maths, Physics and Botany)
- v. Bachelor of Law
- vi. Bachelor of Commerce & Bachelor of Law
- vii. Bachelor of Commerce
- viii. Bachelor of Arts

4.2 Postgraduate Programmes

- i. Master of Engineering
- ii. Master of Science (Maths, Chemistry, Botany)
- iii. Master of Law
- iv. Master of Commerce

4.3 Doctoral Programmes

- i. Doctor of Philosophy(Law)
- ii. Doctor of Philosophy (Engineering)
- iii. Doctor of Philosophy (Science)

4.4 Diploma Programmes

- i. Diploma in Engineering

4.5 Certificate Programmes

Certificate courses shall be such as may be deemed necessary from time to time

University emphasises on market driven education and research. Looking to the requirement of the society, university will be at liberty to start new courses. However, such courses shall be started after prior approval of the respective council wherever necessary/required.

ORDINANCE 5:- AWARD OF DEGREES, DIPLOMAS, CERTIFICATES AND OTHER ACADEMIC DISTINCTIONS OF THE UNIVERSITY:

1. The candidate, after successfully completing the prescribed requirements for a particular course shall be eligible for the award of Degree/Diploma/Certificate.
2. The Registrar shall place the names of all candidates who have been examined and found qualified for the award of Degree/Diploma/Certificate to Provost to place before the Academic Council before the declaration of the result.
3. On being approved by the Academic Council, the Provost shall advise the Registrar to announce the result. The Degree/Diploma/Certificate shall be issued to the respective candidates at the convocation of the University in person or in absentia as selected by the candidate.
4. The Degree/Diploma/Certificate shall be signed by the Provost. Any Provisional Certificates of any programme may be issued before the convocation duly signed by the Registrar after prior approval of the Provost.

ORDINANCE 6:- CONDITIONS FOR THE AWARD OF FELLOWSHIPS, SCHOLARSHIPS, STIPENDS, MEDALS AND PRIZES :**Scholarships:**

1. The University shall offer scholarships to students based on :
 - a. Merit
 - b. Merit-cum-means.
 - c. In kind

a) Merit Scholarships:

Merit scholarships for first year shall be offered to rank-holders based on ranks obtained in the admission test. Subsequently merit scholarship shall be offered based on the Garde Point Average obtained in previous year. The merit scholarship shall be in terms of tuition fee concessions spread over the duration of the programme on a progressive basis and subject to conditions.

b) Merit-cum-Means Scholarship:

The University shall provide merit-cum-means scholarships in different forms as under :

- i. Grants.
- ii. Loans
- iii. Reduction in fees.
- iv. Combination of grant, loan and reduction in fees.

c) In Kind :

Scholarship may be given in the form of offering him text books free of cost, Loan of Books, free lodging or boarding etc.

2. Administration of the "Merit" and "Merit-cum-Means " Scholarships :

- a. The Board of Management shall stipulate conditions for eligibility for the above scholarship from among those admitted into the various programmes, and stipulate the terms and conditions for award of the scholarships. The award of the scholarships shall be based on the recommendation of the Provost.

3. Grounds for termination of Scholarships:

- a. A Scholarship holder shall at all times demonstrates good behavior and observe rules of discipline.
- b. A Scholarship shall be liable for termination, if :
 - i. The Scholarship holder discontinues studies during the middle of a session; or does not score the minimum performance prescribed or
 - ii. The scholarship holder, after he has been given a reasonable opportunity to explain his conduct, if found guilty of a breach of para (a) above, and if the Chairmen of Committee as mentioned above so directs, the scholarship holder shall also be liable to refund the amount of scholarship drawn by him.
- c. The order of termination passed by the Provost shall be final.

Fellowships and Academic Performance Incentives

- a. The University may offer Fellowship/Assistantship to selected students undertaking the Ph.D/Master programmes at the University. The Fellowship may be in any of the following forms :-
 - i. Teaching (Academic) Fellowship /Assistantship.
 - ii. Research Fellowship/Assistantship.
 - iii. Reduction in fees.
 - iv. Combination of the above.

- b. The Fellowship/Assistantship shall carry a fixed allowance for specific purposes such as assigned work /purchase of books and equipment, etc., and monthly grant of a specified amount that shall be paid periodically during the programme.
- c. The Board of Management may decide to offer any other form of Fellowships/Assistantship, grants or loans to the research scholars undertaking the Ph.D/Master programmes. The Board of Management may also provide for incentives and rewards of specific nature for outstanding academic contribution through quality research, publications, patents, books, etc.
- d. The terms and conditions for the award of Fellowships /Assistantship shall be stipulated by the Board of Management.
- e. Before offering the Ph.D. , University shall have qualified teaching staff having Ph.D. and they shall have enough experience of the relevant subject & the teaching staff should have recognition for guideship as per guidelines of UGC.

ORDINANCE 7:- CONDUCT OF EXAMINATIONS AND THE CONDITIONS AND MODE OF APPOINTMENT AND THE DUTIES OF EXAMINING BODIES, INVIGILATORS, EXAMINERS AND MODERATORS

1. "Board of Examinations" (BoE) is constituted as per the Statutes and shall be responsible for the following activities, namely :
 - a. Determination of the examination calendar.
 - b. Determination of the place(s) for conduct of the examinations.
 - c. Determination of the subjects to be examined – in consultation with the Academic Council.
 - d. Determination of the eligibility of the students for taking up the examination in consultation with the Academic Council.
 - e. Determination of the pattern of examination.
 - f. Determination of the content of the Question/Exam papers.
 - g. Determination of the method of conducting the examinations.
 - h. Stipulation of guidelines for the examiners (paper setters).
 - i. Stipulation of guidelines for the invigilators.
 - j. Stipulation of guidelines for the evaluators.
 - k. Stipulation of the amount to be paid to the examiners, invigilators, the evaluators and submission to the Finance Committee for approval.
 - l. Submission of budget to the Finance Committee for approval proposed by the Controller of Examinations.
 - m. Stipulation of guidelines for the students taking up the examinations.
 - n. Stipulation of guidelines for disciplinary action in case of cheating and malpractice by the students/invigilators and the evaluators.

2. The BoE shall meet in advance before the conduct of each of the examinations and provide the necessary directions to the Controller of Examinations, who shall make all arrangements for the conduct of examination and evaluation. The Registrar shall be responsible for the overall supervision of the examination processes.
3. The BoE shall provide the necessary directions for conduct of examinations.
4. BoE constituted in Statutes, shall be responsible for the following, namely:
 - a. To compile the results of the examinations.
 - b. To stipulate conditions for re-examination of specified students or in specified subjects.
 - c. To make out the calendar for declaration of results, award of marks memorandum (mark sheets/Grades), award of certificates or degrees and for the re-examination.
 - d. Resolving queries / disputes relating to the examinations.
 - e. The Registrar shall announce the results in accordance with the recommendations of the BoE, and refer the cases of dispute to the BoE. The decision of the BoE shall be final with respect to examination or re-examination.

ORDINANCE 8:- FEES TO BE CHARGED FOR VARIOUS COURSES, EXAMINATIONS, DEGREES AND DIPLOMAS, CERTIFICATES AND OTHER ACADEMIC DISTINCTIONS OF THE UNIVERSITY AND REVISION OF FEE:

1. The Board of Management of the University will determine, in consultation with the Academic Council, the fees for the various programmes of the University.

i.	Prospects & Registration Form
ii.	Entrance Examination
iii.	Admission Fee (wherever applicable)
iv.	Tuition Fees
v.	Examination Fees
vi.	Library Fee
vii.	Development/Amalgamated Fund
viii.	Laboratory Fee
ix.	Caution Money(refundable). Library Deposit
x.	Hostel Fee
xi.	Transportation (Bus)Fee
xii.	Uniform Fee
xiii.	Convocation Fee
xiv.	Industrial/Academic Tour Fee
xv.	Summer Training Arrangement/Supervision Fee
xvi.	Social Project Supervision Fee
xvii.	Yoga/Meditation /Training Fee
xviii.	Physical Training & Sports Fee
xix.	Educational Tour Fee
xx.	Study Material Fee
xxi.	Stationery Fee
xxii.	Students' Welfare Fee
xxiii.	Cultural/Co-curricular Activities Fee
xxiv.	Extra Classes Fee
xxv.	Duplicate Document(s) Fee
xxvi.	Migration Fee
xxvii.	Verification Fee

xxviii.	Compliance Fee
xxix.	Re-checking Fee
xxx.	Name Change Fee
xxxi.	Medical/Group Insurance Fee
xxxii.	Personality Development Fee
xxxiii.	Soft Skills Training Fee
xxxiv.	Alumni Fees
xxxv.	Profile and Placement Fees
xxxvi.	Any other(s)

2. The Board of Management may stipulate the method of payment of fee, and the nature of disciplinary action, in the event the fee is not paid.
3. The Registrar, Head of the faculty / constituent college / centre / institute or any person/officer authorised by the Board of Management shall be responsible for collection of the fee and for sending reminders to students who default in the payment of fee. The cases of delay in payment of the fee may invite appropriate decision on the late payment of the fee, charge of additional fee for delayed payment or the disciplinary action to be taken against the student defaulting in payment of the fee on a case to case basis by following the broad guidelines stipulated by the Board of Management.
4. The Registrar, Head of the faculty / constituent college / centre / institute or any person/officer deputed by the Board of Management shall be responsible for passing on disputes relating to payment of the fee to the CFAO to get the decision of the Provost. The decision of the Provost shall be final as regards the disputes relating to the payment of fee.
5. The upper limit of fees structure shall be fixed as much as affordable to the students or not higher than the upper fees fixed by " Fees Regulatory Committee for self-finance colleges. "

ORDINANCE 9:- ALTERATION OF NUMBER OF SEATS IN DIFFERENT COURSES AND PROGRAMMES

The Board of Management of the University will determine, in consultation with the Academic Council, the number of seats in different courses and programmes and alteration in the number(s) from time to time.

ORDINANCE 10:- CONDITIONS OF RESIDENCE OF THE STUDENTS OF THE UNIVERSITY :

The University may provide hostel accommodation to students undergoing various programmes, if sufficient facilities for such purpose are available with the university or arranged by the university.

- a. The hostel accommodation may be provided at the premises owned or hired by the University or a contract to maintain the student hostels may be given to outside agencies on the basis of predetermined terms and conditions.
- b. For all issues regarding hostels, the President may constitute a Hostel Committee which shall decide on the following : -
 - i. Rules for admission to the hostel.
 - ii. Nature of accommodation to be hired, if the hostels are in leased premises.
 - iii. Number of students to be accommodated in each hostel.
 - iv. Facilities to be provided to the students.

- v. Services available in each hostel.
 - vi. Responsibilities of the Hostel Warden.
 - vii. Maintenance of the hostels.
 - viii. Requirements in the hostel mess.
 - ix. Hostel student rules.
 - x. Security of hostel property.
 - xi. Security of hostel students.
 - xii. Rules for resolving disputes and disciplinary action.
 - xiii. Fee to be charged for the hostel accommodation, services and mess; and deposits to be provided by the students, if any.
 - xiv. Recreation activities.
- c. The Chief Hostel Warden/Rector shall be responsible for the operation and upkeep of all the hostels. Each hostel shall be supervised by the concerned Hostel Warden.
 - d. The Hostel Committee shall meet once in every quarter and review the arrangements at the hostels and attend to any complaints not resolved by the Hostel Wardens or the Chief Hostel warden / Rector.
 - e. Separate hostels may be provided to female students.
 - f. The provisions of these rules shall apply to students of constituent Institutes/Colleges with such modifications as may be decided by the President.
 - g. The university should follow the guidelines regarding the anti- ragging cell in case of the hostel students.

ORDINANCE 11:- MAINTENANCE OF DISCIPLINE AMONG THE STUDENTS OF THE UNIVERSITY:

For all issues relating to students' discipline, conduct and behavior; the procedure as prescribed under statutes 5.2 shall be followed.

ORDINANCE 12:- CREATION OF ANY COMMITTEE OF UNIVERSITY FOR IMPROVING THE ACADEMIC LIFE OF THE UNIVERSITY:

For any issue in relating to the overall efficient functioning of the University, relevant issue based committees shall be constituted by the President or the Provost as the case may be from time to time.

The committee shall not take any decision bypassing the statutory provisions issued by the competent authority like NCTE, UGC, AICTE, etc.

ORDINANCE 13:- COOPERATION AND COLLABORATION WITH OTHER UNIVERSITIES AND INSTITUTIONS OF HIGHER EDUCATION:

Subject to the provisions of the Statutes and the Act:

- a. The University shall seek cooperation and collaboration with the existing Universities and Institutes of Higher Education, Industrial/Business Houses/Companies/any Corporate Body/Society/Trust/Association/Co-operative Society/NGO/Schools/Govt. & Semi Govt. Organisations/Public sector undertaking and / or any other Organisation/Individual(s) in

India and abroad and execute Memorandum of Understanding (MoU) detailing the extent and areas of co-operation and collaboration mutually agreed upon.

- b. The University may open its Study Centres in any part of the country and abroad for higher education in emerging and traditional fields of studies in conformity with the prior approval of UGC & the State Government or any other regulatory body as may be required as per the provisions under the Gujarat Private Universities Act, 2009.
- c. The University may collaborate with University and Institutes of Excellence engaged in Higher Education in foreign countries for the award of their degree in India.